



PRO log

to be completed every duty

Event & Duty Crew

- 1 Date dd/mm/yy
- 2 Event name
- 3 Principle Race Officer [PRO]
- 4 Duty Crew(s)
- 5 Time commenced [arrived at club, PRO or delegate] :
- 6 Time duty ceased [departed club, PRO or delegate] :

Equipment

- 7 Checked before duty Yes | No
- 8 Damaged or missing [after duty] Yes | No
- 9 Actions/equipment needed to Yes | No
be noted on whiteboard
- 10 Bosun and Commodore advised Yes | No
of any actions/equipment damage

Incident Reporting

- 11 Serious boat damage, serious injuries, Yes | No
people missing or near misses.
- 12 If Yes, complete Incident Report

1 form per incident & Inform Sailing Committee, Safety Officer & Commodore.

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- 13 Time & Date, Signed : / /
Sailing Committee Chair or delegate.